Course Design Plan

## Course # – Course Name

* Modality:
* Credit Hours:
* Delivery Semester or Term:
* Prerequisites:
* How this course fulfills degree or program requirements (e.g., “This is a general ed course.”):

## Course Description:

# Backward Design Process

1. Identify desired results
2. Determine acceptable evidence
3. Plan learning experiences and instruction

Start with the list of CourseLeaf outcomes. Determine summative assessments, and then develop topic or module learning objectives and formative assessments that align with CourseLeaf outcomes and summative assessments (what you are asking students to do). Once those are in place, develop or curate instructional materials that support students in completing the assessments.

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| [**CourseLeaf**](https://nextcatalog.uvu.edu/courseadmin/) **Outcomes [STEP 1]**What will students leaving this course be able to do? | **Summative Assessments (OF learning) [STEP 2]**How will students show they have achieved the course outcomes? Be specific.*(e.g., Project, midterm, final exam)* |
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## Teams

How will Microsoft Teams be used in your course (if applicable)?

## Topics

List the topics you will cover:

## Textbook(s)

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***At this point, IDs and Instructors can choose to continue with a more granular, detailed module design of their choosing, modify the table above to include learning activities and formative assessments, or work directly building modules in Canvas.***

# [Design Resources](https://uvu365.sharepoint.com/%3Aw%3A/s/IDSCourseDevelopment/Eex1P-A0-4RIpdFMHwar4fAB55F5Rm2qAPggvVxfahVopA)

# [Sample Module Plans](https://uvu365.sharepoint.com/%3Aw%3A/s/OfficeofTeachingandLearning/ER-oMIIAuqhEvulY_8pfsnMBAwvV0a6jvuEClp4AqKDKxA?e=Zuei27) (Ctrl-click to go to Sample Module Plans.docx)

# Module Plans

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| **Module 1: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives* [STEP 1]**For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning) [STEP 2]**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content* [STEP 3]**What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 2: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives*** For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning)**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content***What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:  |
| Notes: |

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| **Module 3: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives*** For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning)**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content***What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 4: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives*** For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning)**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content***What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 5: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives*** For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning)**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content***What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 6: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives*** For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning)**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content***What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 7: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives*** For each objective, describe in one sentence what students will be able to do by the end of the module: *(e.g., Upon successful completion of this module, students will be able to use models to analyze current trends.)*  | ***Formative Assessments* (for learning)**In what activities will students participate to practice for and complete the summative assessment(s)?*(e.g., Quiz, Discussion, Reflection paper)* | ***Instructional Content***What will I provide to help students learn? Assigned Material (Readings, Videos, etc.)*(e.g., Textbook pages 1-10, lecture video, Web articles, virtual meeting)* |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 8: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***   | ***Formative Assessments***  | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 9: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***   | ***Formative Assessments***  | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 10: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***   | ***Formative Assessments***  | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 11: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***   | ***Formative Assessments***  | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 12: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***  | ***Formative Assessments*** | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 13: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***   | ***Formative Assessments***  | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

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| **Module 14: *Title/Topic*** |
| **Summative Assessment(s):**  | Module alignment to CourseLeaf outcomes: |
| ***Learning Objectives***   | ***Formative Assessments*** | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:  |
| Notes: |

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| **Final Module: *Title/Topic*** |
| **Summative Assessment(s):**  |
| ***Learning Objectives***  | ***Formative Assessments*** | ***Instructional Content*** |
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| Regular and Substantive Interaction **(for online courses only)**:   |
| Notes: |

\*Schedule and Timeline (Example)

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| **Phase**   | **Dates**   |
| **Design**   | 1 month   |
| Objectives/outcomes/assessment   | *[3-4 weeks]*  Jan. 8 – 12 Jan. 15 – 19 (Martin Luther King, Jr. Day Jan. 15) Jan. 22 – 26  Jan. 29 – Feb. 2  |
| **Objectives/Assessment Finalized**   | **February 2**  |
| Design: Outline and Course Design Plan  Technology & tools   | *[2 weeks]*  Feb. 5 – 9 Feb. 12 – 16   |
| **Design Plan finalized**   | **February 16**  |
| **Development**   | 1.5 months   |
| Development/ Build in Canvas  Includes:  Overviews, writing narrative, and/or guidance for student learning, assignment directions, learning activities/quizzes/tests/final project  Accessibility & copyright   | *[5-6 weeks]* Feb. 19 – 23 Feb. 26 – Mar. 1 Mar. 4 – 8  Mar. 11 – 15 (Mar. 11-16 – Spring Break for students) Mar. 18 – 22 Mar. 25 – 29    |
| **Holidays/Breaks**   | Mon. Jan. 15 – Martin Luther King, Jr. Day Mon. Feb. 19 – President’s Day Mon. - Sat., Mar. 11-16 – Spring Break (Students)   |
| **Course Built in Canvas**   | **Friday, March 29**  |
| Finalize   | *[2 weeks]*  Apr. 1 – 12   |
| **Ready for Review**   | **Monday, April 15, 5:00 pm**  |
| Quality Review   | Apr. 15 – 19 Apr. 22 – 26  |
| Add suggestions from Quality Review   | *[1 week]*  Apr. 22 – 26 Apr. 25 – May 1, 2024 (Finals Week)  |
| Spring Classes End  Semester Ends  | Tue. Apr. 23, 2024  Wed. May 1, 2024   |
| **Launch course**   | **Friday, May 3, 2024**   |
| Summer Classes start   | Wed. May 8, 2024  |